Approved Minutes
Plumas Charter School
Advisory Board Meeting Retreat # 178
Saturday March 23, 2013, 10:00 AM
5752 North Valley Rd., Greenville, CA 95947

I. Call to Order
   By Mona Hill at 10:15am
   Present: Taletha Washburn; Mona Hill; Judy Gimple; Bruce Williams; Cindy Thackeray; Karissa
   Cunningham; Lucia Biunno; Cary Walters; Denise Battagin; Bill Gimple; Sue Weber
   Absent: Janet Wolcott; Stephen Hill

II. Approval of Agenda
   Motion to amend the agenda correcting Item D under Topics for Discussion. The IVA/GHS Quarterly
   Report should have been listed as IVA/GHS Update.
   Motion unanimously carried.
   Motion to approve amended agenda by Cindy Thackeray; 2nd by Taletha Washburn.
   Motion unanimously carried.

III. Approval of the February 28, 2013 Meeting Minutes
   Motion to approve by Judy Gimple; 2nd by Cindy Thackeray.
   Motion unanimously carried.

IV. Public Comment
   None.

V. Topics for Discussion
   A. Brown Act/Board Governance Training
      Jennifer McQuarrie, legal counsel for Plumas Charter School, provided Brown Act and Board
      governance training.

      A lunch break commenced at 11:50am
      Meeting reconvened at 12:35pm

   B. Attendance/ADA Report
      It was stated that our enrollment was up by 11 and we have met our projected ADA. A discussion
      was held.

   C. Directors’ Report
      1. Plumas Bank line of credit
         Taletha stated that she held a discussion with Plumas Bank about a line of credit and was
         approved. She stated we are financially fine right now and might not need the line of
         credit. A discussion was held. John Westerlund with EdTec stated we might hold off
         discussion until after budgeting for next year.
2. Pioneer Facilities Update  
   Taletha stated that we now have a key to the facility and are working on budgeting for and planning any needed site improvements.

3. Admin ideas for next year  
   Taletha stated she would like PCS to have a second administrative position. A discussion was held. Taletha will report back with a job description and budget information pertaining to the hiring of new staff.

4. Title I update  
   Taletha stated our Title 1 funds have been approved. A discussion was held.

5. Potential staffing changes for next year  
   Taletha stated that Quincy and IVA would both undergo staffing changes next year. She stated both schools would be adding additional staff in the form of teachers, aides and possibly administrative staff. Sue stated that IVA would like to bring on a credentialed science teacher and also an administrative position. A discussion was held.

D. Advisory Board Comments  
   Judy reported on the Greenville MOU Advisory Board meeting; covering issues that have come up in the initial meeting. A discussion was held.

E. IVA/GHS Update Report – Gwen Meinhardt/Sue Weber  
   Sue reported that IVA was planning for next year and stated she was pleased with the progress made this year concerning the partnership. A discussion was held.

F. Treasurer’s Report  
   Steve was absent from the meeting.

G. EdTec Financial Update (John Westerlund)  
   John presented monthly financials provided in the board packet materials. Taletha stated a private donation was received to help support the Quincy site. A discussion was held.

   1. Second Interim Budget  
      Taletha reported that our packets contained a narrative on the Budget changes.

VI. Action Items  
   A. Approval of Application for Plumas Bank line of credit – **TABLED**  
   B. Approval of the Second Interim Report  
      Motion to approve by Taletha Washburn; 2nd by Judy Gimple.  
      Motion unanimously carried.
   C. Approval of February Purchases, Encumbrances & Expenditures  
      Motion to approve by Bill Gimple; 2nd by Cindy Thackeray.  
      Motion unanimously carried.

VII. Future Agenda Items  
   - Plumas Bank line of credit  
   - Bank of America line of credit, inquiry  
   - Quincy administrative position details  
   - Greenville MOU  
   - Standing – facilities update (Pioneer campus)

VIII. Adjournment  
   Motion to adjourn by Cindy Thackeray; 2nd by Bruce Williams.  
   Motion unanimously carried.
   Adjournment: 1:34pm