Approved Minutes
Plumas Charter School
Special Advisory Board Meeting # 179
Wednesday, April 24, 2013, 3:30 PM
424 N. Mill Creek Road, Quincy, CA 95971

I. Call to Order
By Mona Hill at 3:43pm
Present: Judy Gimple, Bill Gimple, Taletha Washburn, Cindy Thackeray, Bruce Williams, Sue Weber, Stephen Hill, Mona Hill, Lucia Buinno, Janet Wolcott, Denise Battagin
Absent: Karissa Cunningham, Cary Walters

II. Approval of Agenda
Motion to approve agenda by Taletha Washburn; 2nd by Cindy Thackeray
Motion unanimously carried.

III. Approval of the March 23, 2013 Meeting Minutes
Motion to approve March meeting minutes by Judy Gimple; 2nd by Bill Gimple.
Motion unanimously carried.

IV. Public Comment
None.

Public comment rules: Members of the public may address the Board on agenda or non-agenda items at regular meetings; at special meetings, the public is limited to discussion of items on the agenda. Speakers may be called in the order that requests are received, or grouped by subject area. At regular meetings, non-agenda items will be heard during the “Public Comment” section. Specific discussion on items on the agenda will be heard immediately after the board chair announces the item. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

V. Topics for Discussion

A. Attendance/ADA Report
It was stated that we met and exceeded projected P2 ADA. We budgeted for 188 and came in just over 193.

B. Directors’ Report
1. Plumas Bank line of credit
A discussion was held regarding the requirements for a line of credit with Plumas Bank. The decision was made to hold off on pursuing the line of credit until the new school year.

2. Pioneer Facilities Update
Discussion was held regarding recent vandalism at the Pioneer facility and the need for security monitoring. A letter will be drafted to PUSD requesting permission for PCS to pay for and maintain the monitoring of the front office/lobby area. Further discussion was held regarding quotes that are being compiled for new flooring, professional moving services, and the security monitoring.

3. Quincy administrative position details
Taletha discussed the job description for an Assistant Director position. Discussion was held regarding those duties, the funding criteria (half or ¾ time position), and whether the position could be advertised internally rather than externally. There was an agreement that competitive interviews from within PCS would make for a fair hiring practice.
4. Greenville MOU
   It was stated that an informal MOU would be presented to the PUSD at the upcoming board meeting.

5. Testing Data
   A discussion was held about interpreting the data and comparing Scantron data from one year to the next. It was stated that there will be a future evaluation and further interpretation of the testing data.

C. Advisory Board Comments
   Taletha reported that PCS will be returning some funds to the District office based on preliminary SPED figures. A decision was reported that PCS will be retaining our current auditing firm for the upcoming school year.

D. IVA/GHS Quarterly Report – Gwen Meinhardt/Sue Weber
   Gwen Meinhardt presented a PowerPoint of teacher and student survey results regarding the pilot year of the IVA/GHS partnership. There was discussion about the overall positive shift in attitude and acceptance of the partnership continuing.

E. Treasurer’s Report
   Steve Hill had no report as he received the financials just before the meeting started.

F. EdTec Financial Update (John Westerlund)
   A discussion was held by John regarding his presentation of financial data. Allocation of the $25,000 private donation was discussed. John stated that he agrees with Taletha that a line of credit is not necessary at this time.

G. EPA Resolution – TABLED

VI. Action Items
   A. Approval of Application for Plumas Bank line of credit
   B. Approval of the Assistant Director and Executive Director Job Descriptions
   C. Approval of the Audit Firm
   D. Approval of the 2013-2014 Calendar
   E. Approval of March Purchases, Encumbrances & Expenditures

   A motion to approve Action Items B-E was made by Bruce Williams; 2nd by Taletha Washburn. A motion to NOT approve the Plumas Bank line of credit was made by Taletha Washburn; 2nd by Bill Gimple.

   E. Approval of the EPA Resolution – TABLED

VII. Future Agenda Items
   • Discussion and evaluation of testing data.
   • Review Executive Director performance.
   • EPA Resolution
   • Partnership MOU

VIII. Adjournment
   Motion to adjourn was made by Taletha Washburn; 2nd by Stephen Hill. Motion unanimously carried.
   Adjournment: 6:10pm

Karissa Cunningham, Secretary ___________________ Date