I. Call to Order

Present: Judy Gimple, Taletha Washburn, Lucia Biunno, Denise Battagin, Sue Weber, Bill Gimple, Janet Wolcott, Aurora Westwood

Absent: Cary Walters, Stephen Hill, Cindy Thackeray

II. Approval of Agenda

Motion to approve Agenda by Judy Gimple, 2nd by Janet Wolcott. Motion unanimously approved.

III. Approval of the July 24, 2013 Meeting Minutes

Motion to approve by Janet Wolcott, 2nd by Taletha Washburn. Motion unanimously approved.

IV. Public Comment

None

V. Topics for Discussion

A. Attendance/ADA Report

It was stated that there has been considerable shifting in the first weeks surrounding the start of school and that 208 enrollment is the current count but would most likely reduce by 15 conservatively.

B. Directors’ Report

1. SPED Funds reconciliation

A discussion was held regarding our closing out the year with $24,000 even after providing all Special Education needs for our students. These funds will remain with the district SELPA. Next year, there may be money to buy SPED specific equipment or conference training for Lori Hahn.

2. 2013/2014 Budget feedback from PUSD

It was stated that there minor items from the district that needed to be addressed. All items were responded to immediately by Taletha Washburn.

3. Food Service Opportunity

A discussion was held regarding the implementation of hot lunch food service at the Quincy site and IVA. This would include qualifying students for Free or Reduced cost lunches.

4. There was a brief update on changes at the Quincy site: a new permanent maintenance position was filled, Inge Stock is changing her position from Instructional Aide to Educational Specialist with her own Kindergarten class – and the lease with PUSD would be changed to add Room 9 for this class. The lease would also change to add Room 16 for Speech/Special Education classes. The Portola site has a vacancy for an half time instructor; the position is being advertised but there is also need for discussion on the feasibility of this site remaining open.

C. Advisory Board Comments

Comments of appreciation that IVA and district representative, Aurora Westwood can work together on issues and concerns. There was a request that Gwen Meinhardt make a presentation to the Board on her new job duties.
D. PUSD and PCOE MOUs for 2013-2014
   A discussion was held regarding the comprehensive MOU and the business related MOU that now includes payroll functions.

E. Treasurer’s Report TABLED

F. EdTec Financial Update (John Westerlund)
   1. YTD Financials
      A discussion was held regarding the positive operating balance for 2012/13 school year; EdTec is still in the process of closing the books. It is projected that operating expenses for 2013/14 will increase approximately $44,000; in part for increased technology and advanced learning opportunities. There was discussion of LCFF funding over the next 8 years.

G. Family Surveys – collect completed surveys

H. Annual Board meeting schedule
   A discussion was held that meetings for the upcoming school year would be held on the third Tuesday of the month at 3pm. Meetings will continue to be held at the Quincy site.
   A motion to set the monthly board meetings for the third Tuesday each month was made by Denise Battagin, 2nd by Taletha Washburn.
   Motion unanimously approved.

VI. Action Items
   A. Approval of July Purchases, Encumbrances and Expenditures
      A motion to approve was made by Sue Weber, 2nd by Judy Gimple.
      Motion unanimously approved.

   B. Approval of PUSD and PCOE MOUs
      A motion to approve was made by Denise Battagin, 2nd by Taletha Washburn.
      Motion unanimously approved.

   C. Swear in of all new term Board members
      There were no new members in attendance.

VII. Future Agenda Items
     None stated.

VIII. Adjournment
      A motion to adjourn was made by Taletha Washburn, 2nd by Janet Wolcott.
      Motion unanimously approved.
      Adjournment: 2:17pm

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Denise Battagin, Secretary                                                                    Date