Approved Minutes
Plumas Charter School
Advisory Board Meeting # 188
Tuesday, December 17, 2013, 3:00 PM
175 N. Mill Creek Road, Quincy, CA 95971

I. Call to Order
Meeting called to order 3:05p by Bill Gimple.
Present: Bill Gimple, Janet Wolcott, Aurora Westwood, Lucia Biunno, Judy Gimple, Cindy Thackeray, Taletha Washburn, Cary Walters, Melody O’Brien, Steve Hill.
Absent: Denise Battagin, Sue Weber

II. Approval of Agenda
A motion to amend the agenda to postpone the approval of 10/15/13 and 11/19/13 minutes as the board was unable to receive copies early enough for consideration; motion by Steve Hill, 2nd by Melody O’Brien. Motion unanimously carried.

III. Approval of the October 15, 2013 Meeting Minutes and November 19, 2013 Meeting Minutes—TABLED

IV. Public Comment
Comments of appreciation were offered for the Drama Program at IVA. There were additional comments regarding the participation by GHS students in the program and the high caliber of production that Dawnette Dryer is overseeing.

V. Topics for Discussion
A. Audit Presentation: Daniel Lee, Auditor with Hosaka, Rotherham & Co.
A teleconference presentation was made in which the auditor, Daniel Lee explained the Unqualified opinion that Plumas Charter School has received.

B. Attendance/ADA Report
It was stated that current enrollment is 227 and that our budget forecast is still based on a projected ADA of only 193. A brief discussion took place concerning changes to the Quincy Learning Center’s high school program which may result in the loss of a few students due to tighter controls on academics and attendance.

C. Directors Report
1. Whole staff meeting
A discussion was held regarding the 11/22/13 Whole Staff meeting that was held at IVA. Overall positive feedback and participation, the meeting was very productive and the information from all parts of the meeting is being compiled by Gwen Meinhardt to serve as a roadmap for changes to implement and new areas that will be explored.

2. Quincy parent committee
It was stated that Quincy Learning Center will be actively seeking to establish a Parent Involvement Committee. Potential members are being recruited and the first meeting is set for January 17, 2014.

3. Quincy program changes for second semester
A discussion was held regarding the 32 high school students currently enrolled in the Quincy Learning Center; 26 of which participate in site-based classes. Many of these students struggle with commitment to the program. It would appear that a two-day a week program is not sufficient to provide the necessary stability and structure for these students. There will be additional hours the other three days to accommodate a more stable learning environment and hopefully foster a greater commitment by the students.

4. Special Day Preschool moving to Quincy Site
PUSD will be moving their Special Day Preschool from the current FRC location to Rooms 13 & 14 on the Pioneer campus. There is a potential of 16 high-need preschool students and 6-7 instructional aides.

D. IVA/GHS Partnership Update and Quarterly Report (Sue Weber/Gary Miller/Aurora Westwood)
A presentation was made by Aurora Westwood and Gary Miller regarding the IVA/GHS Partnership. It was stated that the two schools are able to offer a combined total of 15 electives and participation in organized sports; which has made the teams more competitive and able to meet the minimum required number of participants. There was additional discussion that GHS is up for their WASC renewal and IVA will play some role in their accreditation process; much as they did for PCS/IVA in October.

E. CSDC Leadership conference report (Cindy and Gwen)
A discussion was held in which Gwen Meinhardt and Cindy Thackeray both had a positive take on their attendance and the information they gathered. The collaboration of teachers will continue to be essential to creating Common Core curriculum; but the basic requirements are still a bit too unknown to discuss in detail.

F. Treasurer’s Report
It was stated that another Unqualified audit opinion is a wonderful reflection on the direction and management of Plumas Charter School and that job EdTec is doing on our behalf.

G. EdTec Financial Update (John Westerlund)
1. YTD Financials-a discussion was held regarding the current financial position of PCS.

VI. Action Items
   a. Swear in of PUSD Representative Board Member Aurora Westwood
      Bill Gimple administered the Oath of Office.
   
   b. Approval of November Purchases, Encumbrances and Expenditures
      Motion to approve by Lucia Biunno, 2nd by Steve Hill.
      Motion unanimously carried.
   
   c. Approval of Excess Liability insurance carrier change from SELF to CharterSafe.
      Motion to approve by Taletha Washburn, 2nd by Janet Wolcott.
      Motion unanimously carried.

VII. Future Action Items
   • Approve Minutes from 10/15/13 and 11/19/13 meetings.
   • Discuss the scheduling of future board meetings to be held at alternative sights.
   • Board retreat
   • Safety/Emergency Plan Update

VIII. Adjournment
A motion to adjourn was made by Taletha Washburn, 2nd by Bill Gimple.
Motion unanimously carried.
Meeting adjourned at 5:05pm