I. Call to Order
Meeting was called to order at 3:18pm by Steve Hill.
Present: Steve Hill, Taletha Washburn, Toni Hymas, Katie Harris, Paul Vaughn, Sue Weber, Aaron Lohn
Absent: Marlyn Marincas, Stacy Kingdon, Judy Gimple

II. Approval of Agenda
Motion to approve an amended Agenda tabling Board Member Training due to absences, made by Taletha Washburn, 2nd by Katie Harris.
Motion unanimously approved.

III. Approval of the December 15, 2016 Board Meeting Minutes
Motion to approve minutes made by Sue Weber, 2nd by Toni Hymas.
Motion unanimously approved.

IV. Public Comment
None.

V. Topics for Discussion
   A. Board Member Training—Jennifer McQuarrie  TABLED
   B. Renew Oath of Office—Sue Weber
      Oath was administered by Steve Hill
   C. Enrollment/Attendance/ADA
      1. P1
         A discussion took place regarding enrollment numbers, trends in attendance, and a slight amendment to the report due to a calculation adjustment.
   D. Directors Report-Taletha Washburn, Patrick Joseph, Sue Weber
      1. Audit review
         A brief discussion took place regarding a finding and corrective action for numbers reported on the Free & Reduced Meal Program.
      2. SARC
         It was stated that the 2015-16 SARC is complete and ready to publish upon Board Approval.
      3. Facilities update
         A discussion took place regarding ongoing facility pursuits for the Quincy site. 424 N. Mill Creek Road property is being considered for possible rezone and financing application is being assembled for the USDA Rural Development program.
      4. Conference Update: Get Focused Stay Focused
         Taletha Washburn reported on the conference attended by herself and Brittini Wade at the invitation of Tanya Meyer, Regional Representative for the Get Focused Stay Focused program. Consideration for implementing the program at PCS is underway.
      5. Strategic Planning Facilitation
         A brief discussion took place surrounding the need for hiring a consultant to assist with preparing a long-term plan for Plumas Charter School.
E. College/Career Readiness Plan
Sue Weber discussed the ongoing plans and programs under consideration, and those being implemented, for college and career readiness at Plumas Charter School.

F. Financial Update-Edtec
   1. YTD Financials-November Purchases, Encumbrances and Expenditures
   2. Current Budget update
      Financial information was presented and discussed.

VI. Action Items
A. Approval of the 2015-2016 Audit
   Motion to approve made by Katie Harris, 2nd by Toni Hymas.
   Motion unanimously approved.

B. Approval of the 2015-2016 SARC
   Motion to approve made by Aaron Lohn, 2nd by Taletha Washburn.
   Motion unanimously approved.

C. Approval of College/Career Readiness Plan
   Motion to approve made by Taletha Washburn, 2nd by Toni Hymas.
   Motion unanimously approved.

D. Approval of December 2016 Purchases, Encumbrances and Expenditures
   Motion to approve made by Sue Weber, 2nd by Aaron Lohn.
   Motion unanimously approved.

VII. Future Agenda Items
1. Facilities
2. USDA Lending application
3. IVA/GHS Collaborative
4. SELPA Application
5. Chartering Options
6. Property Development Project
7. Qualifications for Board Members
8. State Level Bond access
9. LCAP Workshop
10. PALS bylaws
11. TK/K Policy
12. Annual monitoring of Board Performance (as a group and individually)
13. IVA/GHS Collaborative
14. El Dorado Selpa
15. Form 700’s due
16. Strategic Planning
17. International Cultural House
18. Board Retreat

VIII. Adjournment
Motion to adjourn the meeting made by Sue Weber, 2nd by Taletha Washburn.
Motion unanimously approved.
Meeting adjourned at 4:40pm

_____________________________________           ______________________
Taletha Washburn, Secretary                                         Date