Mission: To provide a personalized learning environment with a culture of acceptance for a diverse community. We encourage the development of compassionate, resilient, life-long learners.

Core Values: Respect, Compassion, Accountability, Responsiveness

I. Call to Order
Meeting was called to order at 3:20pm by Steve Hill.
Present: Taletha Washburn, Steve Hill, Aaron Lohn, Sue Weber, Bianca Harrison, Judy Gimple
Absent: Terry Oestreich, Toni Hymas, Marlyn Marineas

II. Mission and Core Values
Read out load by Steve Hill.

III. Approval of Agenda
Motion to amend agenda by moving Closed Session to the end of the meeting. Motion made by Sue Weber, 2nd by Judy Gimple.
Motion unanimously approved.

IV. Approval of the October 16, 2017 Board Meeting Minutes
Motion to correct minutes to reflect that Aaron Lohn was absent at the October board meeting. Motion to approved corrected minutes made by Taletha Washburn, 2nd by Judy Gimple.
Motion unanimously approved.

V. Public Comment
Comments of appreciation for the IVA Drama production of Little Women. Additional comments that more effort should be made to increase the Public Relations value of the drama program being part of Plumas Charter School / Indian Valley Academy.

VI. Closed Session: Student Dismissal Hearing 2017.05
Moved to the end of the meeting.

VII. Topics for Discussion

VIA. Board/School Function
A. Board Norms
   Expectations that members arrive ready to vote and discuss the items reflected on each month’s agenda. Members should be familiar with the materials provided prior to the meeting. Additional discussion took place regarding other norms listed. It was requested that board packets be sent to members earlier than 2-3 days prior, giving more time to read and familiarize themselves.

B. Board Composition/Member Vacancies
   1. Indian Valley Parent
   2. Chester Parent
   Discussion regarding possible changes to meeting times to allow for evening meetings or the use of video conference in hopes of procuring more Parent Members on the board.
C. School Safety-Emergency Action Plan-School Closure
   1. General statement for communication
   2. Board member notification
      It was stated that School Messenger is widely used for all Parent notifications—general
      information and emergency. The notifications can include landline verbal (recorded)
      messages, SMS text messages, and email. There is also a notification option for Facebook.

D. Charter Petition Submission Updates
   It was stated that the renewal petition was submitted to PUSD on 10/8/17 and they have 60 days to
   review and vote on approval. The vote is expected at the 12/13/17 PUSD board meeting.

E. Single Plan for Student Achievement
   Updated annually, contains much the same content as the LCAP but has a different preface.

F. Donation Policy
   Discussion took place that resulted in an updated policy for accepting gifts and donations.

G. Sick Leave Contribution Policy
   New policy to allow employees the opportunity to donate available sick leave time to another eligible
   employee that has used their annual allotment.

H. Suicide Prevention Policy and Training
   Assembly Bill 2246 requires school to address suicide rates among students and mandates a policy for
   training, prevention, and intervention/postvention.

I. EDCOE Resolution and Participation Agreement (revised and approved by CEO Council on
   10/12/2017)
   Taletha Washburn discussed the nuances of the agreement and provided an overview of the purposes
   of a SELPA.

VIB. Program
A. Enrollment Update and Budget
   Quincy site K-8 increased enrollment by five students. Chester site enrolled one, but lost one.
   Current SPED enrollment is 49 students which equals 15.7% of total enrollment.

B. Directors Report
   1. Staff Highlight: Keri Reed
      Taletha Washburn introduced Keri Reed as a five-year employee that has done an amazing
      job of structuring the Chester Learning Center. Her program is closer to a traditional
      independent study program but with offerings in ‘live classes’ and needed tutoring.

   2. 2017-2018 Staffing Plan
      A discussion took place over how Taletha Washburn plans for staffing needs at the beginning
      of each school year and the periodic updates throughout the year.

   3. SPED/EDCOE SELPA
      A brief discussion took place regarding the need for a board resolution. Taletha will provide
      conference updates at a future board meeting.

   4. LCAP Goals-Updates
      There is four main goals in the LCAP and the PCS Board will discuss one goal at each of the
      next four meetings, beginning with Staff Development.
C. Site Updates/Program Highlights
1. Patrick Joseph: Quincy
   Discussion regarding facility pursuits and upcoming events to be held at the Quincy center.
   Recent events included the annual Fall Performance, where all K-6 grade students perform
   and a fundraiser dinner for the sixth grade field trip.

2. Sue Weber: IVA K-8
   Discussion regarding the support needed for students ranging from high to low needs and
   how best to accommodate that support. 93 students attended the Giving Thanks event held at
   the Community Center. It was stated that there is ongoing enrollment interest but the
   program is currently out of room.

3. Ryan Schramel: IVA 8-12
   Discussion regarding the questionable test results that came back on the new well at the
   Taylorsville site; the internet is up and running with only a slight decrease in power, and there
   is a student teacher ready to go for math during the spring semester. There is also a program
   where Professor Bagley is piloting a program that has FRC students tutoring math.

4. Keri Reed: Chester
   Discussion regarding the structure of the programs in Chester and how that directly relates to
   the student needs.

VIC. Facilities
D. Facilities Update
   1. Options update
   2. County Level Special Use Permit applications: October submission, December Public Forum
      There are two Special Use permit applications on file with Plumas County Planning. Another will
      be submitted by Winter Break, if the potential site can be secured by then.

VID. Financials
E. Financial Update-Edtec
   1. YTD Financials-October Purchases, Encumbrances and Expenditures
   2. Current Budget update
      A discussion took place regarding the financial data presented.

VIII. Action Items
A. Approval of Board Norms
   Motion to approve made by Aaron Lohn, 2nd by Sue Weber.
   Motion unanimously approved.

B. Approval of Updated Single Plan for Student Achievement
   Motion to approve made by Taletha Washburn, 2nd by Aaron Lohn
   Motion unanimously approved.

C. Approval of Donation Policy
   Motion to approve made by Bianca Harrison
   Motion unanimously approved

D. Approval of Sick Leave Contribution Policy
   Motion to approve made by Aaron Lohn, 2nd by Bianca Harrison

E. Approval of Suicide Prevention Policy
   Motion to approve made by Taletha Washburn, 2nd by Judy Gimple
   Motion unanimously approved
F. Approval of revised EDCOE SELPA Resolution and Participation Agreement
   Motion to approve made by Bianca Harrison, 2nd by Aaron Lohn
   Motion unanimously approved

G. Approval of October 2017 Purchases, Encumbrances and Expenditures; Budget Update
   Motion to approve made by Sue Weber, 2nd by Judy Gimple
   Motion unanimously approved

IX. Future Agenda Items
1. Facilities
2. Charter Renewal
3. Policy Updates
4. Annual monitoring of Board Performance-Continual Improvement

X. Adjournment
Motion to adjourn made by Sue Weber, 2nd by Taletha Washburn
Motion unanimously approved
Meeting adjourned at 4:53pm

Taletha Washburn, Secretary Date