Mission: To provide a personalized learning environment with a culture of acceptance for a diverse community. We encourage the development of compassionate, resilient, life-long learners.

Core Values: Respect, Compassion, Accountability, Responsiveness

I. Call to Order
   Meeting called to order by Steve Hill at 3:17pm
   Present: Steve Hill, Taletha Washburn, Aaron Lohn, Judy Gimble, Lisa Cavin (PUSD)
   Absent: Toni Hymas, Sue Weber, Bianca Harrison

II. Mission and Core Values
   Read out loud by Steve Hill

III. Approval of Agenda
   Motion to approve made by Judy Gimple, 2nd by Aaron Lohn
   Motion unanimously approved

IV. Approval of the November 20, 2017 Board Meeting Minutes
   TABLED

V. Public Comment
   None.

VI. Topics for Discussion

VI.A. Board/School Function
   A. Marilyn Marincas resignation
      Resignation acknowledged by the board.

   B. Board Composition/Member Vacancies
      1. Indian Valley Parent
      2. Chester Parent
      It was discussed the Plumas Charter School is continuing the pursuit of qualified, interested board members among the parent body and community.

   C. Board Member Training: 1/8 in Redding, or have counsel come to board
      It was discussed that training with Eric Premack with CSDC is available. Weather and time of day of the training may hamper travel possibility. In-house training will be the alternative.

   D. CSDC Conference Highlights and To Dos
      Taletha Washburn and Ginger Gamble attended the conference in November. Eric Premack presented leadership updates. There were workshops on the new school dashboard, as well as legal and fiscal updates. Ginger attended reading readiness workshops. Other workshops included state level budget changes, HR changes, LCAP goals and indicators for college readiness and chronic absenteeism.
E. Charter Petition Submission Updates
   1. Feedback and Decision
      PUSD Board of Directors voted to approve the PCS Charter renewal with a number of conditions that PCS will address including curriculum mapping, policy updates, and goal increases. Discussions will be ongoing between PUSD and PCS during the process of providing the requested information to satisfy conditions.

F. Fiscal Policies: Update/Review
   Maggie Hennessy, PCS Office Manager presented the updated fiscal policies for PCS. All policies were either updated or reviewed. The template for all revisions came from CSDC.
   1. Capitalization Threshold
   2. Fundraising and Grant Solicitation
   3. Creation of Unorganized Student Body Fund
   4. Community Fund and Acceptance of Gifts
   5. Acceptance of Gifts
   6. Budget and Other Reports
   7. Reimbursement of Signatories
   8. Negotiating Funding Entitlements
   9. Staff Purchasing
   10. Board Compensation
   11. Policy Adoption
   12. Property and Liability Insurance
   13. Authority to Enter into Contracts and Agreements
   14. Budget Development and Oversight Calendar and Responsibilities
   15. Controls, Budget, and Fiscal Management

VIB. Program
   A. Enrollment Update
      It was reported that PCS had no significant enrollment changes.

   B. Directors Report
      1. Staff Highlight-Ginger Gamble
         Ginger was introduced to the board and gave a presentation on her background and experiences.
      2. LCAP Goals-#3 Parent Involvement
         Patrick Joseph presented information on 1) needed board members, 2) PTO fundraising and room parents, 3) site-held parent meetings.
      3. Dashboard Review
         Patrick Joseph presented information on the public view of the state level dashboard and school effectiveness and quantitative measures at the local level.
      4. Graduation Rate Indicator Analysis
         State data and cohort issues are being researched for further discussion.

   C. Site Updates/Program Highlights
      1. Patrick Joseph: Quincy
         Greg Willis, PCS Enrichment Instructor, is working at three of the school sites teaching music and percussion instruments for which he brought in guest musicians. There is a STEM Fair being planned in conjunction with the MVP Club and the Quincy site.
      2. Sue Weber: IVA K-8
         No update provided due to absence.
3. Ryan Schramel: IVA 8-12
IVA held a public viewing of the Big History project led by Dawnette Dryer. They are hosting a showcase for grades K-12th on April 20th at the Taylorsville Historical Building. The spring drama program will be starting early in order for some students to participate in the potential Uganda trip. The ski trips for this year will be at Tahoe Donner Ski Park. A Student Teacher will be starting with this program in January, and supervised by Ryan.

4. Keri Reed: Chester
No update provided due to absence.

VICT. Facilities
D. Facilities Update
   1. Options update
   2. County Level Special Use Permit applications
   Patrick Joseph provided an update on facility options to date and the status of the Use Permit Applications.

VID. Financials
E. 2016-2017 Draft Audit
   Taletha spoke about the unmodified opinion, which translates to no findings in the audit.

F. Financial Update-Edtec
   1. Interim Budget Report
   Taletha Washburn presented interim budget report, which includes the current ADA projections of 295, which reduced the initially projected operating income. The budget is still balanced, with a small projected operating income.

VII. Action Items
   A. Board Training Venue
   Motion to pursue the Redding training made by Judy Gimple, 2nd by Aaron Lohn.
   Motion unanimously approved.

   B. Approval of Updated Fiscal Policies
   Motion to approve made by Taletha Washburn, 2nd by Judy Gimple.
   Motion unanimously approved.

   C. Approval of 2016-2017 Draft Audit
   Motion to approve made by Taletha Washburn, 2nd by Aaron Lohn.
   Motion unanimously approved.

   D. Approval of Interim Budget
   Motion to approve made by Aaron Lohn, 2nd by Judy Gimple.
   Motion unanimously approved.

VIII. Future Agenda Items
   1. Facilities
   2. Policy Updates
   3. Annual monitoring of Board Performance-Continual Improvement

IX. Adjournment
Motion to adjourn made by Taletha Washburn, 2nd by Aaron Lohn.
Motion unanimously approved.
Meeting adjourned 4:55pm