Mission: To provide a personalized learning environment with a culture of acceptance for a diverse community. We encourage the development of compassionate, resilient, life-long learners.

Core Values: Respect, Compassion, Accountability, Responsiveness

I. Call to Order
Meeting was called to order at 3:17pm by Steve Hill.
Present: Steve Hill, Taletha Washburn, Aaron Lohn, Judy Gimple, Bianca Harrison
Absent: PUSD, Sue Weber

II. Mission and Core Values
Read aloud

III. Approval of Agenda
Motion to approve Agenda made by Aaron Lohn, 2nd by Judy Gimple
Motion unanimously approved

IV. Approval of the March 5, 2018 Board Meeting Minutes
Motion to approve Minutes made by Bianca Harrison, 2nd by Judy Gimple
Motion unanimously approved

V. Public Comment
There was an FRC student observing our board meeting for a class assignment.

VI. Topics for Discussion

VIA. Program
A. Enrollment/Pre Enrollment Update (5 minutes)
   1. Speaker: Patrick Joseph
      Enrollment and ADA numbers were discussed. ADA increased by 2% over last year at the same time. Open Enrollment numbers to date were discussed.

B. Site/Program Highlights (20 minutes)
   1. Staff Highlight: Melanie Strahm
      Taletha Washburn introduced the Quincy site 6th grade teacher. Melanie discussed the changes to the 6th grade ESSE (formerly watershed) program.

   2. Patrick Joseph: Quincy
      STEAM Fair will be held on 4/13/18 for 6th-10th grades. Preparations for the move off the Pioneer campus. There will be an assembly for the Magic Beanstalk Players previewing the upcoming Wizard of Oz shows. The Pangaea fundraising dinner will be held 3/31/18.

   3. Ryan Schramel: IVA 8-12  ABSENT

   4. Sue Weber: IVA K-8  ABSENT

   5. Keri Reed: Chester
      Three students were recently enrolled which is on trend for the Chester site with increased enrollment as the program year progresses. Keri discussed the upcoming field trips to Lassen
Ski Park, Reno Aces game, and a Lassen College tour. Chester will graduate 12 students in June.

**VIB. Board/School Function**

A. Toni Hymas resignation
   Toni’s dedication and commitment to Plumas Charter School and it’s governing board was acknowledged and gratitude for service was extended.

B. Swear In New Board Member Kaley Bentz
   Taletha presided over the swearing in.

C. Staff to exit Board-3/26 is Final Meeting (Taletha Washburn and Sue Weber)
   The charter renewal petition was approved with updated bylaws changing the board composition. This meeting is the last one with voting staff board members.

D. Board Composition/Member Vacancies-Speaker: Taletha Washburn (5 minutes)
   1. Current Composition (after staff removal):
      i. Steve Hill (Quincy Community Member)
      ii. Bianca Harrison (Quincy Parent)
      iii. Aaron Lohn (Quincy Parent)
      iv. Judy Gimple (Indian Valley Community Member)
      v. Kaley Bentz (Indian Valley Parent)
      vi. PUSD
      A new PCS board secretary will be nominated in April.
   2. Chester Parent/community member still needed
      Continuing efforts are underway to secure a Chester board member.

E. Charter Petition Submission Updates-Conditions (5 minutes)
   1. Speaker(s): Taletha Washburn
      The additional information provided to PUSD is available to review.

F. Policy Review-Speaker(s): Maggie Hennessy and Taletha Washburn (20 minutes)
   1. Conflict of Interest
   2. Code of Ethics for Board Members
   3. School Closure
   4. Public Records Requests
   5. Policy Adoption
   6. Board Operations
   7. School Board Meetings
   8. Annual Organizational Meeting
   9. Harassment
   10. Authority between PCS Executive Director and PCS Board
      A discussion took place regarding updated and reviewed policies.

**VIC. Facilities**

C. Facilities Update-Speaker: Patrick Joseph and Taletha Washburn (10 minutes)
   1. USDA Financing Update
      Preliminary Architect Report is at the State office for review.
   2. 2018-2019 Quincy Facilities Updates
      i. Kelsey Lane: Pending Planning SUP
      Nothing to report, but discussions are moving forward between the State office and the PCS Project Manager, Nick Trover.
3. 80 Main Street: SUP Application approved; begin with Building Department
   i. Interior and Exterior ADA upgrades
   ii. Potential Exterior Stairs from Second Story
   It was stated that Plumas Bank (property owner) will contribute up to $12,500 towards required renovations.

4. 546 Lawrence Street: SUP Application approved; begin with Building Department
   i. Renovation of Rear Exit alcove and ramp
   Further information will be available in the April meeting.

5. 535 Lawrence Street: SUP Application approved; begin with Building Department
   i. Bathroom Renovation to include installation of 2 ADA bathrooms
   ii. Installation of fire rated glass on exterior
   iii. Renovation of front entryway and installation of ADA parking
   iv. Building of fence to enclose yard
   v. Building an enclosure for heating oil tank
   Further information will be available in the April meeting.

VID. Financials
   D. Financial Update-Edtec (10 minutes)
      1. YTD Financials-February Purchases, Encumbrances and Expenditures
      2. Second Interim Report
      3. Preliminary Budget
      A discussion took place regarding the financial information presented to date.

VII. Action Items (5 minutes)
   A. Approval of Policy Additions and Updates
      Motion to approve, excluding the Conflict of Interest policy, made by Aaron Lohn, 2nd by Bianca Harrison.
      Motion unanimously approved

   B. Approval of February Purchases, Encumbrances and Expenditures; Budget Update
      Motion to approve made by Judy Gimple, 2nd by Aaron Lohn
      Motion unanimously approved

VIII. Future Agenda Items (5 minutes)
   1. Facilities
   2. LCAP
   3. Policy Updates
   4. Injury and Illness Prevention Program (IIPP)
   5. Emergency School Safety Plan
   6. Board Secretary role and nominations

IX. Adjournment
    Motion to adjourn the meeting made by Taletha Washburn, 2nd by Aaron Lohn
    Motion unanimously approved
    Meeting was adjourned at 4:44pm