Mission: To provide a personalized learning environment with a culture of acceptance for a diverse community. We encourage the development of compassionate, resilient, life-long learners.

Core Values: Respect, Compassion, Accountability, Responsiveness

I. Call to Order was at 3:22
   Present: Taletha Washburn, Steve Hill, Judy Gimple, PUSD Michelle Abramson, Bianca Harrison, Debbie Cook, Andre Essue.
   Absent: Aaron Lohn

II. Mission and Core Values – Read aloud by Steve Hill

III. Approval of Agenda
   Agenda amended because of a version control issue-all action items were tabled to Jan meeting
   Motion to approve made by Bianca Harrison, 2nd by Judy Gimple

IV. Approval of the November 19, 2018 Board Meeting Minutes
   Motion to approve made by Judy Gimple, 2nd by Michelle Abramson

V. Public Comment - Taletha spoke of some unexpected personnel changes for the 2nd semester.

VI. Debbie Cook gave her sworn statement and signed the board document.

VII A. Program
   A. Directors Report
      1. Enrollment update
         As of December 10th 348 Students are enrolled, up 5 students from November for the 18-19 school year. 91% attendance rate is due to illness and pockets of challenged 11th & 12th grade students.
      2. LCAP/WASC Crosswalk Discussion
         Taletha has requested a date range for the WASC visit (late March 2020) and shared the WASC work calendar and the requirements.
      3. School Wide Action Plan for ELA – grade level reports were shared.
      4. The K-6 & 7-12 mapping of curriculum for ELA and discussion of the process in which we will follow moving forward.

VII B. Board Retreat Feedback and Action Items
   1. Common statements/vision of why PCs is different:
      Discussion was lead by Steve Hill about the need for common language, and he compiled the survey results into a usable form. This common language will be posted to the website and included in all introductory information on school.
   2. CTE Internship Development Follow up,
      The business Partner Survey will go out in January, discussion for the board in February.

VII C. Professional Development Week March 11
   1. Cue (Computer Using Educators) - The Director of Cue will come to our site for training in the spring which is a less expensive option than sending staff to the conference.
2. Several staff members will be attending the CCSA conference in addition to two staff attending the Social Studies Conference

VII D. **General Facilities Update**
   1. Quincy
      We are completing phase I – Our goal is that the contractor comes back with a guaranteed maximum price.

VIII A: **Board/School Function**
   A. Oversight Checklist and shared file – Board orientation to new system- Taletha shared the document used to share information with PUSD in their oversight capacity.

VIII **Financials**
   A. 2017-2018 Audit Findings
      There were 3 kindergarten students that did not sign their Master Agreements. The attendance for the students was backed out and a new attendance report submitted.
      1. YTD Financials – November Purchases, Encumbrances and Expenditures
      2. 2018-2019 Budget Update

IX. **Future Agenda Item**
   1. January meeting 1/28/18 Quincy 80 Main Street
   2. WASC Task 1: Student Learning Outcomes
   3. Assessment Data
   4. Facilities
   5. Policy Updates
      b. New to Draft- by 1/1/2019: Requirement to provide twice annually information as to how students can access mental health services at school and community.
      c. By 2019-2020 School Year, expand upon comprehensive sexual education and HIV prevention curriculum for students in grades 7-12.
      d. Adding language about participation in center based programs.
      e. Changing timing around attendance aligned dismissal process to shorten the time to 1 LP, then take weekly attendance. SARB would take place in 5 weeks.
   6. Injury and Illness Prevention Program (11PP)
   7. High School Counseling Position
   8. Teacher Workshop – Grade Level Goals
   9. Amend Student Discipline/Suspension/Dismissal Policy
   10. Block Grant
   11. CSCD Conference Follow up
   12. Bank Account for Facilities
   13. Swear in Debbie Cook as Board Member
   14. Approval of the low Performing Student Block Grant Plan
   15. Approval of October & November Purchases, Encumbrances and Expenditures.

X. **Adjournment**
   Motion to adjourn made by Judy Gimple, 2nd made by Bianca Harrison
   Motion unanimously approved
   Meeting adjourned 5:21 pm